



## TUESDAY MEMO 11/13/18

### **MIDDLE/HIGH SCHOOL ~ YANKEE CANDLE FUNDRIASERS**

The catalog orders for the Yankee Candle fundraiser are closed. Orders may be placed online through January 10, 2019. Just go to [yankeecandlefundraising.com](http://yankeecandlefundraising.com). The group number is 990104327.

### **DROP-OFF REMINDERS**

Please remember to ALWAYS come in the entrance near the mail box and loop through under the covered awning near the end door. Please do NOT cut through the parking lot. Also, students will come in the end door on mornings when it is or has been raining. If we plan to let students in that door the light will be on. Thank you!

### **EXTENDED CARE**

There will be no daily extended care offered over Thanksgiving or Christmas breaks.

### **ILLNESS PROCEDURES (FROM THE HANDBOOK)**

Should your child become ill and unable to remain in school, the school will contact you. Your child will be separated from the other classmates until you arrive. **A sick student CANNOT stay at school, and the parents/guardians are expected to make necessary arrangements.**

Please do not send your student to school if he/she is not feeling well and cannot function normally. Children who have contagious diseases (fevers, severe coughs, rash, red throat, vomiting, or diarrhea in the last 24 hours) or who have not sufficiently recovered from an illness should remain at home. **Please do not give your child Motrin, Tylenol, etc., and bring him/her to school.** In most cases, the child will run a fever within two or three hours after the medication was given, therefore, making him/her contagious to the other students. **Students with a fever of 101 degrees or above should not return to school until 24 hours after the student's temperature has returned to normal WITHOUT THE USE OF ANY medication.**

### **MEDICATION POLICY (FROM THE HANDBOOK)**

The staff at Neighbors Grove Christian Academy will not routinely administer prescription or non-prescription medications. This decision has been made because of liability issues.

An exception to this policy will be medications that are needed for emergency situations. These medications must be in a prescription labeled bottle, tube, etc. and be accompanied by a doctor's authorization with specific instructions as to their use. Administrator approval is also required.

### **UPCOMING DATES**

Nov 21-23 – Thanksgiving Holiday  
Dec 13 – Christmas Concert

Nov 27 – Progress Reports  
Dec 19 – Early Dismissal