

Neighbors Grove Christian Academy



Summer Camp Handbook 2017

Tentative 2017 Summer Camp Schedule

Morning Drop-off Places: 6:30 - 8:00 CDC Cafeteria - Breakfast served until 7:45
After 8:00 Summer Camp Building

Pick-up Places: Summer Camp Building (Church Youth Bldg.)

8:00 - 9:00 Arrival/Free Play

9:00 - 9:30 Devotions/Prayer and Worship

9:30 -10:00 Workbooks

10:00 - 10:30 Snack Time/Clean Up

10:30 - 11:00 Outside Group Activity/Game

11:00 - 11:30 Lunch

11:30 - 11:45 Bathroom/Clean Up

11:45 - 1:00 R&R time (movie/computer lab/books)
(Can have pillow & blanket @ this time)

1:00 - 2:00 Outside Group Game/ Free Play (playground)

2:00 - 2:30 Craft/ Inside Activity

2:30 - 3:00 Snack Time /Clean Up

3:00 - 4:00 Outside Free Time

4:00 - 4:15 Clean Up

4:15 - 5:00 Inside Stations

5:00 - 6:00 Movie/Inside Free Play

This will be the regular daily schedule this summer except field trip days!

Director: Caitlin Stout

Administrator: Randy Haithcock: (O) 336-672-1147 © 336-672-1147

Summer Camp Phone: 336-465-3709

Summer Program Rules

Show Respect to God, others and yourself.

Follow directions the first time they are given

NO arguing, fighting or rough play

Keep hands & feet to yourself at all times

Share

Treat others the way you would like to be treated

No running, shouting, or throwing objects inside

No name calling or making fun of others

No bad language

Remember your manners

Students may not leave the building

Students may not open the door for anyone

Electronics

Students are allowed to bring game systems such as a Nintendo DS with only G rated games. NO electronics may be used that can be used for calling, texting, or internet access. Students may only use electronics during designated free time and with the teacher's permission.

Cell Phones

There is no need for cell phones at summer camp! Your teacher will have a phone that you and your student can use for communication. Any cell phone brought must be left in the student's book bag at all times. If it is seen out the teacher will take it and will return it to the parent at pick-up.

Water Bottle Needed

All children are asked to bring a water bottle to leave here. If they want to carry one back and forth each day, please bring a spare one to leave.

Label the bottle(s). These will be used for morning snack and throughout the day. A Kool-Aid type drink or juice will be provided for afternoon snacks.

Vending Machines

Students will only be allowed to purchase from the vending machine at snack or lunch times.

Safety and Financial

For the safety of the children we ask that each child be signed In/Out before you leave. Children will only be allowed to leave with their parent/guardian or persons designated in student's file. The sign in/sign out sheet will be kept by a staff member at all times. Please see your child's teacher when dropping off or picking up your child. If information should change during the summer, please see a teacher to update it. Permission forms must be turned in before your child can go on any field trips.

All tuition and fees are due on Friday for the following week.

There is a \$5.00 late fee for any payments received after Monday unless prior approval has been given by administration. There is a \$20.00 charge on all returned checks.

There is a late pick up fee of \$1.00 per minute after 6:00pm.

Discipline & Dress Code

When summer camp rules are not followed, typical discipline measures will include:

Warning

(Note: Some expectations are so well understood that a warning will not always be given.)

Time-Out

Silent Lunch

Loss of Privilege

Writing Assignment (Sentences, etc.)

*Since all children normally need some degree of discipline from time to time, parents will not be notified of every incidence requiring a time out, silent lunch, or loss of privilege unless it is requested. Parents will be notified when children are not responding well or there is a particular issue.

If a child does not respond to the teacher's discipline measures, he or she will be referred to Mr. Haithcock or another appropriate supervisor.

FIELD TRIPS are a privilege!! Any student who is disruptive on a field trip may lose the privilege of going on the next field trip. Arrangements will be made for the child to remain on campus. The activity fee will not be refunded for that week.

Younger students (Grades K-3)

There will be a behavioral chart that will be a visual reminder for the students to see where they are at during the day. The following system is an example but may not be the exact one used. If you have any questions please talk to the teacher.

Green = Great Day!!

Yellow = Warning (Get One Warning)

Orange = Time-out (This may mean time-out in an area in the room, silent lunch, writing sentences)

Red = Parent Contact (If the student is to get to this color any time during the day, a parent/guardian will be notified)

Older Students (Grades 4-6)

There will be no color system like the example listed above. If the guidelines are not followed for behavior, students will write a reflection of their actions. This will include the problem/action, reasons for action, solution for next time.

Dress Code

Clothing with offensive images or words may not be worn, including images related to demonic or other “dark” subjects or creatures.

NO short shorts! They must be the length of Bermuda/walking type shorts.

NO skin tight shorts or bicycle shorts.

NO halter tops or short shirts.

For safety reasons, sandals must have a strap around the heel and tennis shoes are required for all field trips.

Helmets are required to ride bicycles & scooters.

Parents' Cooperation Statement
And
Field Trips Permission

I have read all of the summer camp information - including the financial, discipline, and dress policies and agree to fully abide by these policies.

My child, _____, has permission to participate in all of the summer camp field trips scheduled by Neighbors Grove Christian Academy. I understand that if there is a change in the printed schedule which includes a trip not listed on the schedule, I will be notified in advance and given a permission slip for that trip.

Parents' Signatures: _____

(Both parents' signatures are required unless there is sole custody by one parent.)

Date: _____